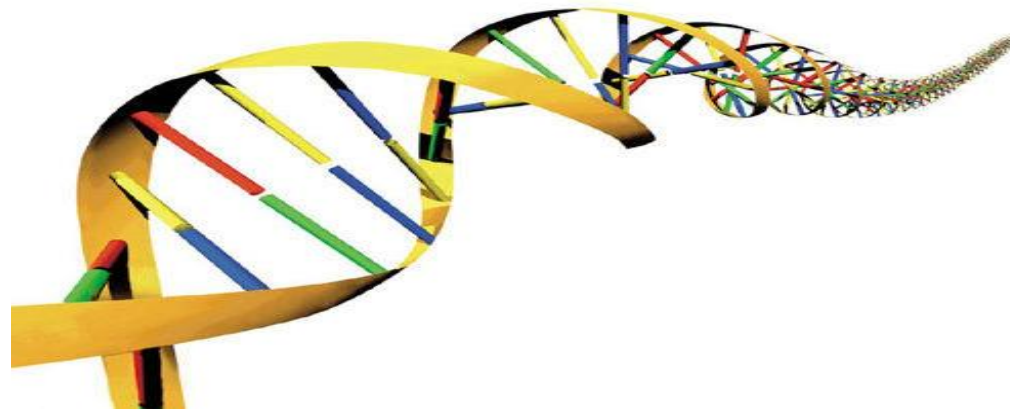# DNA Data Bank Sample Tracking System

DBSATS

DNA Sample Taking Requirements

- ## Va. Code § 19.2-310.2
  - Every person <u>convicted</u> of a felony or one of 16 specified misdemeanor offenses shall have a sample of his DNA taken and submitted to the DNA Data Bank.

- ## Va. Code § 19.2-310.2:1
  - Every person <u>arrested</u> for the commission or attempted commission of certain identified <u>violent felonies</u> shall have a sample of his DNA taken and submitted to the DNA Data Bank.

Check for Prior Submission Required

- Numerous statutes require field personnel to determine whether the DNA Data Bank already contains a DNA sample for someone required to submit a sample pursuant to Va. Code §§ 19.2-310.2 and 19.2-310.2:1.
  - See Va. Code §§ 9.1-176.1 (local probation), 9.1-903 (sex offender registration), 16.1-237 (DJJ probation), 19.2-303/303.3 (court clerks at sentencing), and 19.2-310.3:1 (sample taken subsequent to arrest).

Previously Checked through LIDS

Previously, field personnel would utilize the DNA Sample Tracking application within the Local Inmate Data System (LIDS) of the Virginia Compensation Board (SCB) to determine if a DNA sample was already in the DNA Data Bank.

2022 Acts of the General Assembly, Chs. 41 and 42

- Senator John Edwards (SB150) and Delegate Rob Bell (HB748) were the patrons of these agency bills.

- The changes in the relevant statutes now require field personnel to check DBSATS, rather than LIDS, to determine if a sample already is stored in the Data Bank.

- There also was clarification that samples for the Data Bank could be "mailed or transported" to DFS. Previously the statutes merely stated "transported."
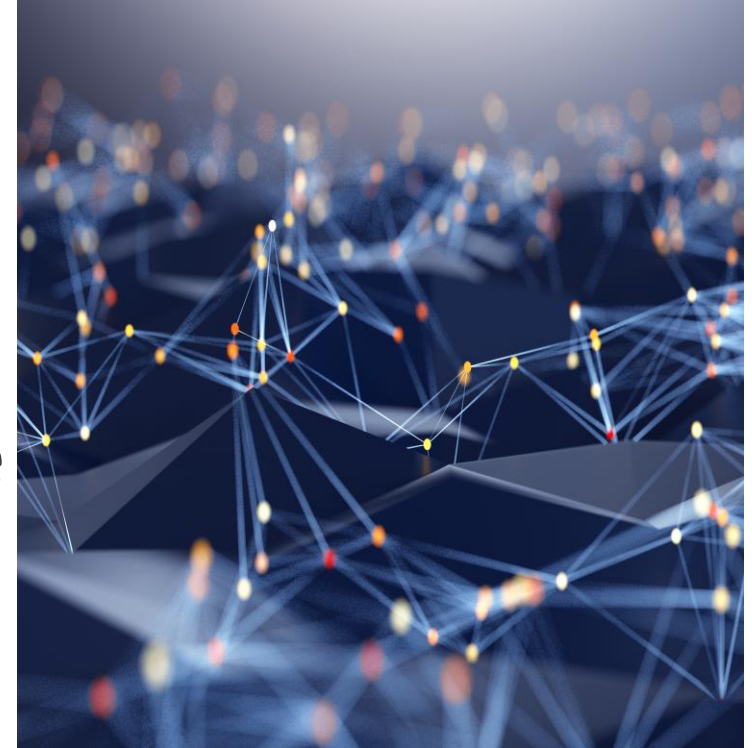
Memorandum of Understanding

- DFS staff collaborated with representatives from the Virginia Department of Corrections and the Virginia Compensation Board to create an MOU for data sharing from CORIS (DOC's inmate information system), LIDS (maintained by SCB), and the DNA Data Bank (maintained by DFS) to effectuate the necessary changes.

- Key DFS staff included: Amy Jenkins (Counsel), Balaji Kantheti (ISO), James Lavery (IT Manager), Lee Collins (CODIS Administrator), and Jenni Grubb (DNA Data Bank Supervisor).

DBSATS: System Overview

- Internet based

- Non-cloud

- Vendor-developed system

- Residing on COV system architecture

- Administered by DFS

- Genetic information not accessible

DBSATS: System Security

- A Connection Security Agreement exists as an appendix to the Memorandum of Understanding.

- All parties have agreed to work together to ensure the joint security of the data they store, process, and transmit, as specified by VITA Information Security Standards.

- Each agency is responsible for providing their own security training to their respective staff, to be compliant with VITA's Security Awareness Training Standard (SEC 527).

DBSATS: User Agencies

- VADOC
  - Institutional staff
  - Probation and parole officers
- Department of Juvenile Justice
- Local and regional jails
- Local/state law enforcement agencies
- Local community-based probation agencies
- Courts

DBSATS: Agency Site Administrators

- Each agency that uses DBSATS will have its own Agency Site Administrators who will be responsible for issuing staff user credentials and managing their user accounts.

- Agency Site Administrators will add new users, reset user passwords, and be responsible for modifying, revoking, or disabling user accounts.

- Only DFS Data Bank staff can add Agency Site Administrators.

DBSATS: Reasons to Disable/Revoke

- Agency Site Administrators must sign an agreement, which includes requirements to disable or revoke user accounts when a user is:
  - on leave for more than 30 days – disable,
  - on disciplinary suspension or administrative leave for more than one day – disable during that period,
  - terminated, voluntarily or involuntarily, based on any investigation/disciplinary action – revoke access <u>immediately</u>, or
  - no longer employed – revoke access within 24 hours.

DBSATS: User Authorization

- Users must view a 17-minute training video produced by DFS prior to being granted credentials to use DBSATS.

- By accessing and using DBSATS, all users agree to comply with the Acceptable Use Agreement.

- The Agreement includes a statement that the user understands Va. Code § 19.2-310.6 concerning criminal penalties for unlawful dissemination of information contained in the Data Bank.

DBSATS: System Capabilities / Use

- Allows the user to conduct an online search of the DNA Data Bank to determine if a person's sample already exists.
  - Searches can be conducted via name, social security number, state identification number (SID), and/or DOC CORIS number.
    - Only agencies already having access to the CORIS database have the capability to search via CORIS number.

- Users will be able to "pre-log" submission information in DBSATS prior to sending the Buccal DNA Collection Kit to DFS. Previously, the information was written by hand.
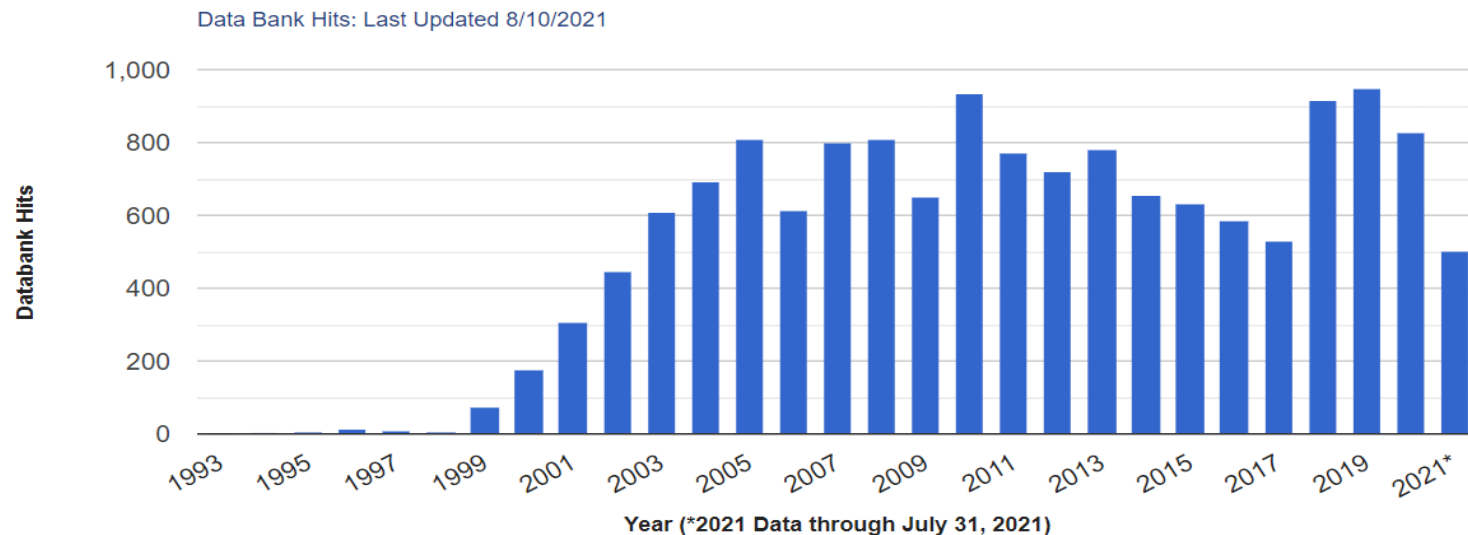
DBSATS: System Capabilities / Use

- If a user subsequently determines that he has provided incorrect information to DFS in a "pre-log," the user can submit a DNA Data Bank Sample Correction.

- The submitted Sample Correction will be reviewed and/or corrected by the DFS Data Bank staff.

- Likewise, if a user determines that information provided by another agency and contained in DBSATS is incorrect, he may submit a Sample Correction for DFS staff review.

DBSATS: Summary

DBSATS is a secure system that creates efficiencies for field personnel and will help ensure accuracy of the information stored in the Data Bank. DBSATS will help effectuate the Data Bank's overall purpose: public safety.

Data Bank Hits: Last Updated 8/10/2021

Thank you.